

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Administration, Director of Parks & Rec. (26-01-01)	Resource Management	<ul style="list-style-type: none"> Provides overall executive management and supervision of the department's physical and personnel resources, to include EEO, grievances, etc.
	Fiscal Management	<ul style="list-style-type: none"> Develops and monitors the department's annual operating budget, capital budget, fiscal operations, revenues, and expenditures.
	City Council & Board Coordination	<ul style="list-style-type: none"> Responsible for City Council coordination and agenda item coordination. Provide staff support to various Boards, Commissions, and the Parks Foundation, and attends community meetings.
Administration, Volunteer Services Admin. (26-01-05)	Volunteer Program	<ul style="list-style-type: none"> Coordinates volunteer work projects with schools, corporations, churches and other civic organizations to upgrade and maintain parks and facilities.
Administration, Volunteer Services Admin. (26-01-05)	Restitution Program	<ul style="list-style-type: none"> Coordinates work projects to upgrade and maintain parks, facilities and cemeteries by utilizing a labor force consisting of clients with court-appointed community service hours and Dominguez State Jail trustees.
Administration, Volunteer Services Admin. (26-01-05)	Graffiti Abatement Program	<ul style="list-style-type: none"> Removes graffiti from park facilities and on private property along designated graffiti corridors.
Contract Services & Facilities, Admin. (26-04-01), Market Square (26-04-02), Tower (26-04-03), La Villita (26-04-04) & Governor's Palace (26-04-05)	Contract Services	<ul style="list-style-type: none"> Provides departmental oversight for contract review and monitoring, property management of contractual responsibilities, and certain Citywide special events. Negotiates and administers concession and lease contracts with retail merchants, restaurateurs, and other organizations operating in the Market Square complex, Tower of the Americas, HemisFair Park, La Villita, and the RiverWalk. Prepares and administers property leases, joint use and interlocal agreements with agencies, organizations, businesses, etc.
Contract Services & Facilities, Admin. (26-04-01), Market Square (26-04-02), Tower (26-04-03), La Villita (26-04-04) & Governor's Palace (26-04-05)	Special Facilities	<ul style="list-style-type: none"> Manages and provides operational oversight for Market Square, La Villita, Tower of the Americas, and Spanish Governor's Palace. Coordinates and promotes special events at Market Square, La Villita and HemisFair Park, to include logistical support.
	Market Square	<ul style="list-style-type: none"> Manages and provides operational oversight for Market Square. Coordinates and promotes special events at Market Square, to include logistical support.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Park Planning & Project Management, Park Project Services (26-07-01)	Park Project Services	<ul style="list-style-type: none"> • Manages the planning and physical development of the park system's resources and facilities as guided by the Parks and Recreation System Master Plan. • Administers the Department's Capital Improvement Program, parkland acquisition and property records management. • Conducts public meetings, makes presentations and represents the department in dealings with other City staff, governmental agencies, elected officials, board and commissions and citizen organizations. • Provides landscape architectural services. • Designs park and recreational facilities, coordinates architectural and engineering consultant services, ensures construction plan and specification compliance by contractors/city forces, and oversees construction inspection. • Coordinates the Park Dedication element of the Unified Development Code. • Submits, Implements and monitors grant applications.
Park Police & Security, Park Police & Security (26-08-01)	Park Security	<ul style="list-style-type: none"> • Provides safety, security, and visitor information at parks and recreation sites. • Enforces laws and regulatory ordinances, monitors vendors and peddlers in downtown/City parks and reports safety hazards and maintenance problems. • Conducts daily foot and boat patrol on the River Walk to include monitoring of water levels, operation of flood control gates, noise abatement, and enforcement of ordinances pertaining to the River Walk. • Patrols City Hall, HemisFair Park, La Villita, all other City parks, City Cemeteries, recreation centers, swimming pools and seven golf facilities. Provides foot and bicycle patrol in parks inaccessible to vehicles such as Friedrich, Eisenhower, McAllister, Mission Trails, the City's Wilderness Parks and the wooded areas of Brackenridge Park. • Operates a Target Operations Unit that performs undercover work in park facilities.
Park Police & Security, Park Police & Security (26-08-01)	C.O.R.E. Program	<ul style="list-style-type: none"> • Provides a C.O.R.E. (Community Operations/Resource Education) Program where Park Police Officers are assigned to several parks and community centers for the purpose of concentrating patrol efforts, maintaining high visibility and working to identify factors indicating crime potential and promoting park involvement at schools and neighborhood meetings.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Parks Development & Expansion, Operating (26-12-01), Linear Parks (26-12-02) & Edwards Aquifer (26-12-03)	Proposition 3 (Acquisition and Maintenance)	<ul style="list-style-type: none"> Coordinates completion of the Proposition 3 Initiative of acquiring property over the Edwards Aquifer for use as parkland and along Leon and Salado Creeks for linear park development. Maintains park areas through sanitation, mowing, and other ground maintenance activities. Provides property security.
Parks & Rec., Recreation Services, Admin. (26-14-01)	Public Relations	<ul style="list-style-type: none"> Provides public relations support for department programs and services, to include an Activity Guide, public service announcements, the Park Bench television show, etc.
	Special Events	<ul style="list-style-type: none"> Provides staff support for department and citywide ceremonies and dedications, and Parks Foundation fundraising events. Support includes public relations staff, recreation staff, park operations skills/trades and sanitation staff.
Parks & Rec., Recreation Services, Admin. (26-14-01)	Park Reservations	<ul style="list-style-type: none"> Accepts reservations, issues permits and collects user fees for City athletic facilities, pavilions, recreation centers, mass picnic facilities and County parks (through an interlocal agreement with Bexar County).
Parks & Rec., Recreation Services, After School Program (26-14-02)	After School Challenge Program	<ul style="list-style-type: none"> The Department partners with eight school districts to provide an extended school day at 151 school sites during the school year. Homework assistance, tutoring and recreational activities are provided. The program is self-monitored with standards coordinated with the Texas Department of Protective and Regulatory Services.
Parks & Rec., Recreation Services, After School Program (26-14-02)	Mentorship Program	<ul style="list-style-type: none"> Coordinates a Citywide mentorship program for youth in elementary and middle schools in the San Antonio Independent School District.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Recreation Services, Recreation (26-14-04), Cultural (26-14-05), Special Programs (26-14-06), Municipal Athletics (26-14-07), Aquatics (26-14-08)	Community Center Program	<ul style="list-style-type: none"> Develops, organizes, coordinates, and supervises recreation programs at 26 year-round community centers, daytime summer sites, and Teen Center summer sites.
	Summer Food Service Program	<ul style="list-style-type: none"> Operates a summer food service program for children participating at approximately 100 summer recreation sites.
	Roving Leader Program	<ul style="list-style-type: none"> Operates a Roving Leader Program that provides outreach recreation and referral services targeted at youth in six areas of the City: the Westside, near downtown and eastside
	Cultural Program	<ul style="list-style-type: none"> Provides class instruction in aerobics, arts and crafts, dance, music, gymnastics, karate, drama, and nature. Coordinates the Miss Recreation Pageant, Community Center Talent contests, arts and drama festivals, and the "Our Part of Town" Council District Talent Contests and Mayor's Finals.
	Sunken Garden Theater	<ul style="list-style-type: none"> Operates the Sunken Garden Theater for special events.
	Showmobile	<ul style="list-style-type: none"> Provides showmobile, sound and stage system rentals.
	Adult/Senior Program	<ul style="list-style-type: none"> Provides comprehensive adult and senior programs at Lions Field and the Commander's House, to include arts and crafts, games, social activities, etc.
	Athletics Program	<ul style="list-style-type: none"> Provides adult and youth softball and basketball, youth camps and clinics, and leagues and tournaments.
	Aquatics Program	<ul style="list-style-type: none"> Operates 22 outdoor pools and one year-round natatorium, and provides water aerobics classes, learn to swim program, lifeguard certification and CPR/First Aid and Water Safety instruction.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Recreation Services, Therapeutic Program (26-14-10) & McFarlin Tennis (26-14-11)	Tennis Program	<ul style="list-style-type: none"> Conducts a Tennis Program at McFarlin Tennis Center, which includes community leagues, tournaments and programs for underprivileged youth. Provides support for state, regional and national amateur and professional tournaments.
	Therapeutic Recreation Program	<ul style="list-style-type: none"> Provides a Therapeutic Recreation Program which includes a day program for adults with developmental disabilities, a youth summer day program, a BlazeSports community wheelchair sports program for youth and adults with physical disabilities, Saturday programming, and special events.
Parks Operations, Admin. (26-15-01), Park Maint. (26-15-02), City Cemeteries (26-15-03), Horticultural Svcs (26-15-04), Botanical Gardens (26-15-05)	Park Maintenance	<ul style="list-style-type: none"> Maintains parks as safe, enjoyable facilities by providing facility sanitation and repair to City parkland, restrooms, athletic and multi-purpose fields, trails and playgrounds. Maintains all park buildings (centers, gyms, and City owned buildings), picnic units, pavilions, tennis courts, and shelters. Monitors and maintains swimming pool operations and water quality to assure compliance with health and safety codes.
	Park Construction Crew	<ul style="list-style-type: none"> Manages a Park Construction Crew that works on projects such as building/facility upgrades, exercise trail installation, playground installation, picnic table/pad installation, pavilion installation, security lighting upgrade/installation, basketball court refurbishment/installation and tennis court refurbishment/installation.
	City Cemeteries	<ul style="list-style-type: none"> Provides grounds maintenance of six Old City Cemeteries and seven formerly private cemeteries, together totaling 130 acres located in the near Eastside of downtown San Antonio.
	Horticultural Services	<ul style="list-style-type: none"> Maintains all parks grounds to include tree maintenance, landscaping, and planting. Provides mowing and turf care in all City parks. Oversees the City tree planting program and City nursery
	Botanical Garden	<ul style="list-style-type: none"> The Botanical Garden pursues a mission of education, conservation, research and display of plants and plant communities of value locally, regionally, nationally and internationally. It consists of 33 acres encompassing Formal & Seasonal Displays and the Lucille Halsell Conservatory. Provides guided tours, educational programs and special events at the Botanical Garden.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GENERAL FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Parks Operations River Ops. (26-15-06), Natural Park Areas (26-15-07), Warehouse Ops (26-15-08)	River Operations	<ul style="list-style-type: none"> • Maintains the River Walk, Nueva Street marina, Rivercenter Mall, Maverick Walk, the Paseo del Alamo, Arneson River Theater, the San Antonio River tunnel park area and four floodgates. • Provides landscaping along the River Walk. • Provides fleet maintenance of work barges. • Provides support to special events along the River Walk.
	Natural Park Areas	<ul style="list-style-type: none"> • Maintains and operates natural park areas, including newly acquired Proposition 3 Edwards Aquifer parkland. • Provides educational programs through tours, natural history programs, and special events. • Provides biological management of endangered species.
	Warehouse Operations	<ul style="list-style-type: none"> • Provides management of the department's computerized warehouse inventory operation and automated work order system.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GOLF SPECIAL REVENUE FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Golf Operations, Golf Admin. (26-54-01), Golf Cart Ops. (26-54-10), Golf Equipment Ops. (26-54-15), Brackenridge (26-54-20), Cedar Creek (26-54-30), Mission Del Lago (26-54-40), Olmos Basin (26-54-50), Riverside (26-54-60), Willow Springs (26-54-70) & San Pedro (26-54-90)	Golf Operations	<ul style="list-style-type: none"> • Manages and operates six 18-hole, two Par 3 nine-hole courses, three golf driving ranges and a golf cart fleet of 460 electric carts. • Supervises the municipal golf system and the Golf Special Revenue Fund with its \$6.9 million annual operating budget. • Manages improvement projects to existing facilities and projects long-range improvements. • Operates golf pro shops and monitors food concessions at each golf facility. • Coordinates tee time reservations and golf tournaments.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
SAN JOSE BURIAL TRUST FUND**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
Maintenance & Operations, San Jose Burial Park (26-09-07)	San Jose Burial Park	<ul style="list-style-type: none"> • Provides permanent grounds maintenance of San Jose Burial Park. • Maintains 150,000 burial records, monitors the San Jose Burial Park Permanent Maintenance Fund, sells burial plots, and provides graveside services.

**PARKS AND RECREATION
MAJOR OPERATING & SERVICE PROGRAMS
GRANTS**

DIVISION/SECTION	PROGRAM TITLE	PROGRAM DESCRIPTION
	Child Adult Food Care Service	<ul style="list-style-type: none"> This grant provides free nutritious snacks for children during after school hours while they participate at community centers. This program is funded by the United States Department of Agriculture (USDA) and monitored by the Texas Department of Human Services (TDHS).
	Summer Food Service Program	<ul style="list-style-type: none"> This program provides nutritional meals during the summer months to children age eighteen and younger who would not otherwise have available the food assistance received throughout the school year. This program is funded by USDA and monitored by TDHS.